



# INCORPORATED VILLAGE OF LLOYD HARBOR FILMING PERMIT APPLICATION

32 Middle Hollow Road  
LLOYD HARBOR, NY 11743

Contact Info: Jill Cervini, Village Clerk (631) 549-8993 [jcervini@lloydharbor.org](mailto:jcervini@lloydharbor.org)

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**\* Village Clerk and Village Police Department must be notified\***

FEE SCHEDULE INCLUDING SETUP, STAGING, SHOOT AND WRAP-UP DAYS:

**Commercial Filming Permit: \$1,500 per day**

**Accessory Filming Use Permit - \$1,000 per day**

**The above fees are increased by \$1,000 per day to the extent a road closure is required**

**Police Detail – TBD**

**Please refer to Local Law 1-2020 “Commercial Filming” in codebook found on the Village website, [lloydharbor.org](http://lloydharbor.org)**

### INSURANCE REQUIREMENTS:

Certificate of insurance must be provided in accordance with the following minimum requirements:

\$2,000,000 Commercial General Liability per occurrence;

\$2,000,000 Products and Completed Operations Aggregate, including full Contractual Liability and Aggregate limits per project. Inc. Village of Lloyd Harbor, all elected and appointed officials, employees and volunteers to be included as Additional Insured per ISO Form CG20236 or equivalent. Copy of Additional Insured Endorsement must be attached to the Certificate of Insurance. Evidence of Workers Compensation and NYS Disability must be provided respectively on the C-105.2 (unless the State Insurance Fund Form U-26.3 applies) and DB-120.1 forms.

### NOTICE REQUIREMENTS:

Along with the fees and permit application signed by the property owner & road/homeowners association, the property owner must notify neighbors in writing at least 3 days prior to the se-up date, or of the first day of filming if no set-up required.

#### 1. APPLICANT INFORMATION:

Company Name: \_\_\_\_\_ Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Authorized Signature & Title: \_\_\_\_\_

2. PURPOSE OF FILMING: \_\_\_\_\_

3. STAGING LOCATION(S): \_\_\_\_\_

4. FILM LOCATION(S): \_\_\_\_\_

5. DATE(S) AND TIME(S): \_\_\_\_\_

6. NUMBER OF PEOPLE: On location & base camp during filming, including technical, maintenance, and food service personnel: \_\_\_\_\_

7. NUMBER AND TYPE OF VEHICLES: \_\_\_\_\_



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**8. LOCATION OF VEHICLE(S) & EQUIPMENT STORAGE:**

\_\_\_\_\_

**9. INHERENTLY DANGEROUS ACTIVITY \_\_\_\_\_ IF YES, PLEASE EXPLAIN \_\_\_\_\_**

\_\_\_\_\_

**10. SPECIAL REQUIREMENTS NEEDED – SUCH AS ROAD CLOSURES, ETC. \_\_\_\_\_**

\_\_\_\_\_

**11. SIGNED CONSENT OF THE HOMEOWNERS/ROAD ASSOCIATION:**

**Print Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_  
**Signature**

**12. PROPERTY OWNER INFORMATION:** Please list the name, address, e-mail and telephone number of the owner of the property to be used for the filming.

\_\_\_\_\_  
\_\_\_\_\_

**13. SIGNED CONSENT OF THE OWNER FOR PROPERTY TO BE USED IN FILMING:**

**Print Name** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_  
**Owner Signature**

The applicant shall indemnify and hold the Village of Lloyd Harbor harmless against any claim of liability or loss including the cost of defense for personal injury or property damages resulting from or arising directly or indirectly out of, or resulting from, the permit holder's or license's operations within the Village, including losses arising out of the negligent acts or omissions of the contractor, its servants or agents, and any sub-contractors, its servants or agents.

**OFFICE USE ONLY**

**FILM PERMIT APPROVED or DENIED ON:** \_\_\_\_\_

**PERMIT MAY BE SUBJECT TO CONDITIONS LISTED BELOW:**

\_\_\_\_\_

\_\_\_\_\_  
**AUTHORIZED SIGNATURE**